

AGENDA
BOARD OF CONTROL

Mayor's Conference Room
TUESDAY, September 4, 2018 2:30 PM

Action	Description	Reference No.
1. Award – Toughbook Computers for Law Enforcement Vehicles		BC-18-214
2. Award – VMWare Storage/Operating System Upgrade Project		BC-18-215
3. Amend – Prof Svs Contract – Financial Support Svs of Lakewood Hospital Property		BC-18-216
4. Award – Prof Svs Contract – Financial Support & Economic Development Services		BC-18-217
5. Award – Purchase of Sodium Chloride (Road Salt)		BC-18-218
6. Amend – Public Works Garage Roof Improvements		BC-18-219
7. Amend – Prof Svs Contract – Legal Services		BC-18-220
8. Award – Prof Svs Contract – Legal Services		BC-18-221
9. Award – Asbestos/Hazardous Materials Abatement Project at former Lakewood Hospital Site		BC-18-222
10. Award – Prof Svs Contract – Asbestos/Hazardous Materials Abatement Project at former Lakewood Hospital Site		BC-18-223

tentative }

***Next Meeting is Monday,
Sept. 17, 2018; 2:30 PM***

Mayor
Finance Director
Law Director
Public Works Director



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-214

September 4, 2018

Board of Control
City of Lakewood, Ohio 44107

Subject: Award of Contract – Toughbook Computers for Law Enforcement Vehicles – Division of Police

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Finance, Division of Information Systems, and the attached letter of recommendation, I am submitting for your consideration this request to award a contract with CDW Government, Inc. in an amount not to exceed \$30,000 for the purchase of (5) Toughbook Computers to be used in the 2019 Ford Utility Interceptors for use by the Division of Police. Toughbook Computers to be purchased through the 2018 Capital Lease Program.

Toughbook Computers will be purchased through National IPA Technology Solutions Contract #2018011-01 as authorized by Lakewood Codified Ordinances §111.04, allowing the City to purchase from agencies without the necessity of bidding.

Contracting Authority:	Ordinance 52-17 \$3,000,000
Contracting Balance:	\$307,206 / \$277,206
Funding:	Capital Lease Program
Account Distribution:	401-2010-470-86-20 Project #183029 \$337,000
Account Balance:	\$63,186 / \$33,186
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Object Code:	Police Vehicles
Commodity Code:	680-077
Bid Reference:	National IPA

Kim Smith
Purchasing Manager

	Approved	Disapproved	Date
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



Memo

To: Kim Smith, Purchasing Manager ✓
From: Michael Coletta, Information Technology Manager *MC*
CC: Jennifer Pae, Finance Director
Keith Schuster, Assistant Finance Director
Tim Malley, Police Chief
James Holman, Fleet Division Manager
Date: 8/16/2018
Re: Police Department Ruggedized Laptops for 5 New Police Cars

I respectfully request that the members of the Board of Control approve the purchase of 5 Panasonic CF-31 Toughbook laptops, docking stations and mounts from CDW-G for use by the Lakewood Police Department. This purchase is necessary to equip the 5 new police cars which were approved at an earlier Board of Control meeting. The total cost is \$26,353.50. The funds needed to cover this expenditure reside in account 401-2010-470.86-20. This is part of the 2018 capital lease program. Project #183029.

The pricing is per National IPA Technology Solutions contract 2018011-01.



QUOTE CONFIRMATION

DEAR MICHAEL COLETTA,

Thank you for considering CDW•G for your computing needs. The details of your quote are below. [Click here](#) to convert your quote to an order.

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
JZWC454	8/16/2018	FLEET CF-31	0459718	\$26,353.50

QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
Panasonic Toughbook 31 Premium Public Sector Service Package - 13.1" - Core Mfg. Part#: CF-3113-01VM UNSPSC: 43211503 Contract: National IPA Technology Solutions (2018011-01)	5	4173422	\$3,278.98	\$16,394.90
Panasonic - DDR3L - 8 GB - SO-DIMM 204-pin Mfg. Part#: CF-BAZ1608IS UNSPSC: 32101602 Contract: National IPA Technology Solutions (2018011-01)	5	4833700	\$138.84	\$694.20
Panasonic Public Sector Service Package extended service agreement - 2 year Mfg. Part#: CF-SVCPSY5 UNSPSC: 81111812 Electronic distribution - NO MEDIA Contract: National IPA Technology Solutions (2018011-01)	5	4195499	\$591.41	\$2,957.05
Havis Bundled Kit CF-H-PAN-112-2-P - port replicator Mfg. Part#: CF-H-PAN-112-2-P UNSPSC: 43211603 "Havis Bundled Kit includes Havis Toughbook Certified Vehicle Docking Station (Dual Pass-Through) for the Panasonic CF-30 & CF-31 Computer and Lind 120 Watt Power Supply. Fully assembled and packaged as a single product, greatly simplifying installation. Port Replicator Connectivity Includes: USB (5) , Ethernet (2), Serial (2), VGA, Microphone and Headphone." Contract: National IPA Technology Solutions (2018011-01)	5	3194126	\$826.55	\$4,132.75
Havis PKG-PSM-353 Premium - mounting kit Mfg. Part#: PKG-PSM-353 UNSPSC: 31162313 Contract: National IPA Technology Solutions (2018011-01)	5	4370658	\$434.92	\$2,174.60

PURCHASER BILLING INFO	SUBTOTAL		\$26,353.50
	SHIPPING		\$0.00
	GRAND TOTAL		\$26,353.50

Billing Address: CITY OF LAKEWOOD FINANCE DEPT ATTN A/P 12650 DETROIT AVE LAKEWOOD, OH 44107-2832 Phone: (216) 521-7580 Payment Terms: Net 30 Days-Govt State/Local
--

DELIVER TO	Please remit payments to:
Shipping Address: CITY OF LAKEWOOD DIV OF INFORMATION SERV. 12650 DETROIT AVE LAKEWOOD, OH 44107-2832 Shipping Method: FEDEX Ground	CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515

Need Assistance? CDW•G SALES CONTACT INFORMATION



CDW Account Team - Sean and
Don

(877) 325-3701

seananddon@cdw.com

This quote is subject to CDW's Terms and Conditions of Sales and Service Projects at
<http://www.cdwg.com/content/terms-conditions/product-sales.aspx>
For more information, contact a CDW account manager

© 2018 CDW•G LLC, 200 N. Milwaukee Avenue, Vernon Hills, IL 60061 | 800.808.4239



VENDOR WEBSITE

Overview

Contract Documents

Contact

Technology & Interactive
Whiteboard Solutions
Products & Services
#R160201

Information Technology
Solutions #130733

Total Cloud Solutions
#R171001

IT Solutions and Services
#2018011-01

News, Events & Promotions

Green Solutions

CDW Line Card

Competitively solicited and publicly awarded by: City of Mesa,
AZ

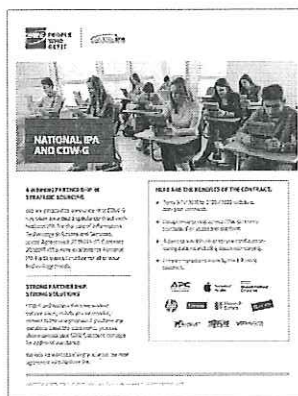
Contract #2018011-01

Contract Term: March 01, 2018 through February 28, 2023

Contract includes:

A comprehensive product and service offering including desktops, notebooks, servers, software, peripherals, cloud computing, consulting/analysis, design, technical support, leasing/financing, trade-ins, repair, configuration/system configurations, implementation, training, maintenance, installation, system testing, upgrades, and imaging

Click to download flyer:



Overview



Government Agencies



Colleges & Universities

Aug 30, 2018 9:05:54 AM EDT

File Edit Commands Help

Print SCREEN
NavTime

Project 183029-2018

- ☒ Account types
- ☒ Assets
- ☒ Expenditures
- ☒ Liabilities
- ☒ Revenues
- ☒ Encumbrances
- ☒ Miscellaneous info
- ☒ Pending transaction
- ☒ Pre-encumbrances
- ☒ Project detail balance

Project Information

Description: 2018 Police Vehicles
Status: Active
Estimate: 337,000.00
Type: CL Capital Lease
Sub type: SY 5-Year Capital Lease
Start/stop dates: 1/01/2018 -
1st month of FY: 00
Source of funds:

Project Code

There are no user defined code fields for this project

Project Year-to-Date

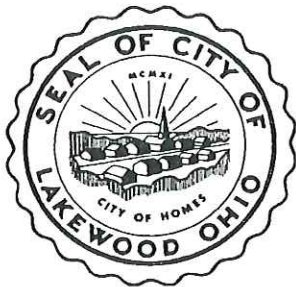
FY:	2018	Balance	337,000.00
Budget:			337,000.00
Actual:			.00
Unposted:			.00
Pre-encumbrance:			.00
Encumbrance:			.00
Pending:			.00

Project Life-to-Date

FY(s):	0000 - 9999	Balance	337,000.00
Budget:			337,000.00
Actual:			.00
Unposted:			.00
Pre-encumbrance:			.00
Encumbrance:			.00
Pending:			.00

Account Number	Description	Budget	Actual
401-2010-470.86-20	Automobiles	337,000.00	

Print
Cancel
Exit
Next project
Previous proj...
2017
2019
Project activit...
Change balan...



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-215

September 4, 2018

Board of Control
City of Lakewood, Ohio 44107

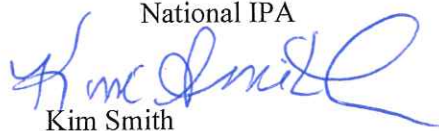
Subject: Award of Contract – VMWare Storage & Operating System Upgrade Project – Division of Information Systems

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Finance, Division of Information Systems, and the attached letter of recommendation, I am submitting for your consideration this request to award a contract with CDW Government, Inc. in an amount not to exceed \$25,000 for the purchase of replacement storage array controller for our virtualized server structure for the current version of our VMWare Operating System.

VMWare Storage and Operating System Hardware will be purchased through National IPA Technology Solutions Contract #2018011-01 as authorized by Lakewood Codified Ordinances §111.04, allowing the City to purchase from agencies without the necessity of bidding.

Contracting Authority:	Ordinance 52-17 \$3,000,000
Contracting Balance:	\$277,206 / \$252,206
Funding:	General Fund
Account Distribution:	101-5050-412-86-12 Project #183013 \$49,000
Account Balance:	\$49,000 / \$24,000
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Object Code:	VMWare
Commodity Code:	206-032
Bid Reference:	National IPA


Kim Smith
Purchasing Manager

	Approved	Disapproved	Date
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



Memo

To: Kim Smith, Purchasing Manager
From: Michael Coletta, Information Systems Manager
CC: Jennifer Pae, Finance Director
Keith Schuster, Assistant Finance Director
Date: 8/22/2018
Re: 2018 VMWare Storage and Operating System Upgrade Project

This is a request to fund the purchase of a replacement storage array controller for our virtualized server structure. The existing storage array is outdated and does not support the current version of the VMWare operating system.

Once the hardware is installed & configured, the new storage array will allow an upgrade of the VMWare operating system from 5.5 to 6.0.

CDW-G

HP MSA 2050 Modular Smart Array, Hard Drives & cables
Contract: National IPA Technology Solutions (20187011-01)
Total: \$20,208.76

I respectfully request that the Board of Control approve my recommendation to fund this purchase. The funds were earmarked as Project 183013 and would be charged to account 101-5050-412.86-12. Supporting quote is attached.



QUOTE CONFIRMATION

DEAR DAVE SWETKIS,

Thank you for considering CDW•G for your computing needs. The details of your quote are below. [Click here](#) to convert your quote to an order.

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
JXNT189	7/19/2018	MSA 2050	0459718	\$20,208.76

QUOTE DETAILS

ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
HPE Modular Smart Array 2050 SAS Dual Controller SFF Storage - hard drive a Mfg. Part#: Q1J29A UNSPSC: 43201802 \$1535.80 instand rebate expires on 07/31/2018 Contract: National IPA Technology Solutions (2018011-01)	1	4836167	\$5,763.76	\$5,763.76
HPE Dual Port Enterprise - hard drive - 1.2 TB - SAS 12Gb/s Mfg. Part#: J9F48A UNSPSC: 43201803 \$124.60 rebate expires on 07/31/2018 Contract: National IPA Technology Solutions (2018011-01)	24	3680742	\$471.81	\$11,323.44
HPE MSA 2050 STORAGE SUPPORT Mfg. Part#: H7J32A3#RC0 Electronic distribution - NO MEDIA Contract: National IPA Technology Solutions (2018011-01)	2	4949687	\$1,560.78	\$3,121.56

PURCHASER BILLING INFO	SUBTOTAL	\$20,208.76
Billing Address: CITY OF LAKEWOOD FINANCE DEPT ATTN A/P 12650 DETROIT AVE LAKEWOOD, OH 44107-2832 Phone: (216) 521-7580 Payment Terms: Net 30 Days-Govt State/Local	SHIPPING	\$0.00
DELIVER TO	GRAND TOTAL	\$20,208.76
Shipping Address: CITY OF LAKEWOOD DIV OF INFORMATION SERV. 12650 DETROIT AVE LAKEWOOD, OH 44107-2832 Shipping Method: FEDEX Ground	Please remit payments to: CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515	

Need Assistance? CDW•G SALES CONTACT INFORMATION



CDW Account Team - Sean and Don

(877) 325-3701

seananddon@cdw.com

This quote is subject to CDW's Terms and Conditions of Sales and Service Projects at <http://www.cdwg.com/content/terms-conditions/product-sales.aspx>
For more information, contact a CDW account manager



VENDOR WEBSITE

Overview

Competitively solicited and publicly awarded by: City of Mesa,
AZ

Contract Documents

Contract #2018011-01

Contact

Contract Term: March 01, 2018 through February 28, 2023

Technology & Interactive
Whiteboard Solutions
Products & Services
#R160201

Contract includes:

A comprehensive product and service offering including desktops, notebooks, servers, software, peripherals, cloud computing, consulting/analysis, design, technical support, leasing/financing, trade-ins, repair, configuration/system configurations, implementation, training, maintenance, installation, system testing, upgrades, and imaging

Information Technology
Solutions #130733

Total Cloud Solutions
#R171001

Click to download flyer:

IT Solutions and Services
#2018011-01

News, Events & Promotions

Green Solutions

CDW Line Card



Overview



Government Agencies



Colleges & Universities

Aug 31, 2018 11:46:28 AM EDT

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NavLine

Project 183013-Network

Account types

Assets

Expenditures

Liabilities

Revenues

Encumbrances

Miscellaneous info

Pending transaction

Pre-encumbrances

Project detail balance

Project Information

Description: Network Attached Storage

Status: Active

Estimate: 49,000.00

Type: GF General Fund

Sub type: EQ Equipment & Machinery

Start/stop dates: 1/01/2018 -

1st month of FY: 00

Source of funds:

Project Year-to-Date

FY: 2018	Balance	49,000.00
Budget:		49,000.00
Actual:		.00
Unposted:		.00
Pre-encumbrance:		.00
Encumbrance:		.00
Pending:		.00

Project Code

There are no user defined code fields for this project

Project Life-to-Date

FY(s): 0000 - 9999	Balance	49,000.00
Budget:		49,000.00
Actual:		.00
Unposted:		.00
Pre-encumbrance:		.00
Encumbrance:		.00
Pending:		.00

Print

Cancel

Exit

Next project

Previous proj..

2017

2019

Project activit..

Change balan...

Account Number	Description	Budget	Actual
101-5050-412.86-12	Operating Equipment	49,000.00	



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-216

September 4, 2018

Board of Control
City of Lakewood, Ohio 44107

Amend Contract – Professional Services Contract – Re: Financial Support Services of Lakewood Hospital Property

Dear Members of the Committee:

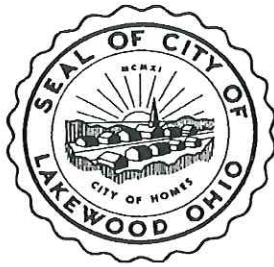
Based on a review conducted by the Division of Purchasing in conjunction with the Department of Planning & Development, and the attached letter of recommendation, I am submitting for your consideration this request to amend a Professional Financial Support Service Contract with Project Management Consultants (PMC) in the amount of \$1,500 for support provided to Lakewood City Council during the negotiation process relative to redevelopment of the Downtown Lakewood mixed use development project on the site of the former hospital, to include financial analysis and research of proposals, including evaluation of financial structures/incentive requests and identify grant and loan programs. Contract award with Project Management Consultants now totals \$24,250.

Project Management Consultants was chosen to perform these Professional Financial Services based on their response to an RFP issued for the services.

Contracting Authority:	Ordinance 43-17A \$500,000
Contracting Balance:	\$288,300 / \$286,850
Funding:	Lakewood Hospital Special Revenue Fund
Account Distribution:	260-7001-461-30-04 \$125,000
Account Balance:	(\$16,368) / (\$17,868)
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Object Code:	Professional Services
Commodity Code:	349-000
Bid Reference:	Professional Service


Kim Smith
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



DEPARTMENT OF PLANNING & DEVELOPMENT
BRYCE SYLVESTER, DIRECTOR

12650 Detroit Avenue • 44107 • (216) 529-6630 • FAX (216) 529-5907
www.onelakewood.com

August 28, 2018

Kim Smith
Purchasing Manager
City of Lakewood

RE: Project Management Consultants (PMC) Professional Services

Dear Board of Control Members,

I am writing to request an amendment to an existing contract in the amount of ~~\$1,305~~ ^{\$1500} to Project Management Consultants (PMC) for its work providing financial support services to City Council during the negotiations relative to the redevelopment of the Downtown Lakewood mixed use development project on the site of the former hospital. Board of Control approved an amount of \$5,800 at its meeting on December 4th, 2017. The work is funded through account number 260-7001-461.30-04 (Lakewood Hospital Redevelopment, Professional Services / Special Legal Services). At the time of request to BOC in December, we were making an educated decision on how much of PMC's time would be needed during the negotiations of the term sheet for One Lakewood Place. Much of the time was spent with Council at meetings, and conducting research in preparation for the meetings.

Thank you for reviewing and considering this request.

Sincerely,

Bryce Sylvester, AICP
Director of Planning and Development



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-17-221

December 4, 2017

Board of Control
City of Lakewood, Ohio 44107

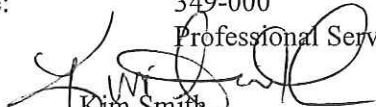
Subject: Amend Contract – Professional Services Contract – Re: Financial Support Services of Lakewood Hospital Property

Dear Members of the Committee:



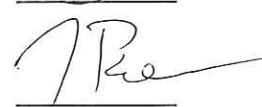

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Planning & Development, and the attached letter of recommendation, I am submitting for your consideration this request to amend a Professional Financial Support Service Contract with Project Management Consultants (PMC) in the amount of \$5,800 to provide support to Lakewood City Council during the negotiation process relative to redevelopment of the Downtown Lakewood mixed use development project on the site of the former hospital, to include financial analysis and research of proposals, including evaluation of financial structures/incentive requests and identify grant and loan programs. Contract award with Project Management consultants now totals \$22,800.

Project Management Consultants was chosen to perform these Professional Financial Services based on their response to an RFP issued for the services.

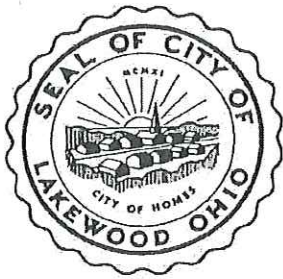
Contracting Authority:	Ordinance 43-16B \$500,000
Contracting Balance:	\$263,312 / \$257,312
Funding:	Lakewood Hospital Special Revenue Fund
Account Distribution:	260-7001-461-30-10 \$60,000
Account Balance:	(\$18,449) / (\$24,249)
Contract Approved by Law:	Yes ____ / No <input checked="" type="checkbox"/> / PO ____ / C/C ____
Account Description	Professional Services
Commodity Code:	349-000
Bid Reference:	Professional Service


Kim Smith
Purchasing Manager

Previous Amendment

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works		_____	12/4/17
Kevin M. Butler, Director of Law		_____	12/4/17
Jennifer Pae, Director of Finance		_____	12/4/17
Michael P. Summers, Mayor		_____	12-4-17





12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-17-120

May 8, 2017

Board of Control
City of Lakewood, Ohio 44107

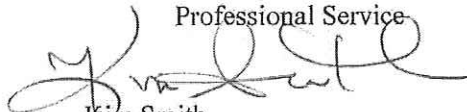
Subject: Award Contract – Professional Services Contract – Re: Financial Support Services of Lakewood Hospital Property

Dear Members of the Committee:



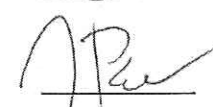

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Planning & Development, and the attached letter of recommendation, I am submitting for your consideration this request to award a Professional Financial Support Service Contract with Project Management Consultants (PMC) in the amount of \$17,000 to conduct financial analysis and research of proposals, including evaluation of financial structures/incentive requests and identify grant and loan programs, which may be utilized by the City for development of the city block in Lakewood's downtown district at the former Lakewood Hospital site.

Project Management Consultants was chosen to perform these Professional Financial Services based on their response to an RFP issued for the services.

Contracting Authority:	Ordinance 43-16 \$500,000
Contracting Balance:	\$365,375 / \$348,375
Funding:	Lakewood Hospital Special Revenue Fund
Account Distribution:	260-7001-461-30-10 \$60,000
Account Balance:	(\$1,449) / (\$18,449)
Contract Approved by Law:	Yes <input checked="" type="checkbox"/> / No <input type="checkbox"/> / PO <input type="checkbox"/>
Account Description	Professional Services
Commodity Code:	349-000
Bid Reference:	Professional Service


Kim Smith
Purchasing Manager

*Original
Award*

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works		_____	5/8/17
Kevin M. Butler, Director of Law		_____	5/8/17
Jennifer Pae, Director of Finance		_____	5/8/17
Michael P. Summers, Mayor		_____	5/8/17



Aug 30, 2018 9:09:34 AM EDT

File Edit Commands Help

Printscreen: RION

260-7001-461.30-04

- Account miscellaneous
- Budget miscellaneous
- Encumbrances
- Pre-encumbrances
- Transactions
- Detail by date
- Detail by code
- Detail by year & code
- Pending by date
- Pending by code
- Pending by year
- Procurement card

Print

Cancel

Exit

Previous acc...

Next account

2017

2019

Account activi...

Pending trans...

Images

Budget alloca...

Account information

Professional Services / Special Legal Services

Fiscal year: 2018 Dr

Budget: 125,000.00

Committed: 141,368.00

Balance: 16,368.00-

Account Balance by Period

Q	Month	Debit	Credit
Q 02	February	26,489.00	35,633.00
Q 03	March	15,895.27	51,528.27
Q 04	April	13,510.00	65,038.27
Q 05	May	26,691.55	91,729.82
Q 06	June	24,158.47	115,888.29
Q 07	July	7,025.00	122,913.29
Q 08	August	.00	122,913.29

Encumbrances

PO #	Vendor	Balance
Q 088212	THOMPSON HINE LLP	4,680.80
Q 088213	SUTTER O'CONNELL CO.	5,237.45
Q 088307	PROJECT MANAGEMENT CO	.00
Q 088469	THOMPSON HINE LLP	8,536.46

Segment/Balance Details

Segment	Balance
Fund 260	Lkwd Hospital Sp Rev Fund
Department 70	Planning and Development
Division 01	Planning and Development
Activity basic 46	Community Environment
Sub activity 1	Community Environment
Element 30	Professional Services
Object 04	Special Legal Services

Project Data

Project Entry Optional

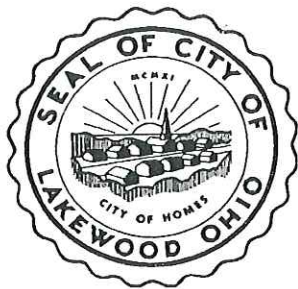
Payment information

Vendor	Total
Q THOMPSON HINE LLP	58,463.74
Q SUTTER O'CONNELL CO.	58,504.55
Q PROJECT MANAGEMENT CONSULTANTS	5,945.60 *

Pre Encumbrances

Type	Req/PO	Project	Balance
Original Budget			.00
Revised Budget			125,000.00
Current expenditures			.00
YTD expenditures			122,913.29
Unposted expenditures			.00
Encumbrances			18,454.71
Unposted encumbrances			.00
Pre-encumbrances			.00

* \$145 over
12-4-17 BOC approved
amount of \$5800



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-217

September 4, 2018

Board of Control
City of Lakewood, Ohio 44107

Award Contract – Professional Services Contract – Re: Financial Support & Economic Development Services

Dear Members of the Committee:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Planning & Development, and the attached letter of recommendation, I am submitting for your consideration this request to award a Professional Services Contract with Project Management Consultants (PMC) in the amount of \$7,250 to assist in evaluating financial structures and incentive requests, and identifying varying local, state & federal government grant & loan programs that may be utilized for development project proposals throughout the city.

Project Management Consultants was chosen to perform these Professional Services based on their response to an RFP.

Contracting Authority:	Ordinance 44-17A \$4,400,000
Contracting Balance:	\$4,181,122 / \$4,173,872
Funding:	General Fund
Account Distribution:	101-7001-461-30-10 \$3,500
Account Balance:	\$3,500 / (\$3,750)
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Object Code:	Professional Services
Commodity Code:	349-000
Bid Reference:	Professional Service

Kim Smith
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



DEPARTMENT OF PLANNING & DEVELOPMENT
BRYCE SYLVESTER, DIRECTOR

12650 Detroit Avenue • 44107 • (216) 529-6630 • FAX (216) 529-5907
www.onelakewood.com

August 28, 2018

Kim Smith
Purchasing Manager
City of Lakewood

RE: Project Management Consultants (PMC) Professional Services

Dear Board of Control Members,

I am writing to request Board of Control approve a professional services contract in the amount of \$7,250 with PMC to provide financial support and economic development services to the city.

Tracey Nichols, Director of Finance Services at PMC, is the former Director of Economic Development for the City of Cleveland, and has built a sound working relationship with Lakewood through her involvement and guidance throughout the selection and term sheet process for the One Lakewood Place development project. Tracey and her team will provide financial support services to the city, including assisting the city in evaluating financial structures and incentive requests and identifying varying local, state and federal government grant and loan programs that may be utilized for development project proposals throughout the city. Her deep experience analyzing major urban real estate development both inside and outside this region will help Lakewood analyze new opportunities as they arise.

Thank you for reviewing and considering this request.

Sincerely,

Bryce Sylvester, AICP
Director of Planning and Development



aboutPMC.com

August 22, 2018

Bryce Sylvester, AICP
Director of Planning & Development
City of Lakewood
12650 Detroit Avenue
Lakewood, OH 44107

RE: Technical Assistance with Development Projects- Contract Extension

Dear Mr. Sylvester:

On behalf of Project Management Consultants ("PMC"), we are pleased to provide the City of Lakewood ("Client") with this engagement letter extension for the provision of financial support services, described below, in connection with technical assistance with various Development Projects ("Project").

Financial Services Support

PMC Financial Services would continue to provide technical assistance to the City of Lakewood. Our scope would include the following:

- Assist the City in evaluating financing structures and incentive requests made by developers for potential projects.
- Attend Lakewood City Council and Committee meetings as needed.
- Identify additional local, state and federal government grant and loan programs which may be utilized by the City of Lakewood or its selected developer for a project.
- Provide an analysis of any particular Lakewood project versus other projects in the region.
- General economic development assistance that include job creation and job retention.
- Other research and technical assistance as needed regarding the projects.

PMC
3900 Key Center
127 Public Square
Cleveland, OH 44114-1291
T 216.566.5881
F 216.566.5800

Consulting Services

- Project & Risk Management
- Owner's Representation
- Partnering Facilitation
- Public & Private Financing

Tracey.Nichols@aboutPMC.com Fax: 216.566.5800 Phone: 216.566.5825

12058829.2



aboutPMC.com

August 22, 2018

Page 2

PMC will coordinate communications with Client to include reports and meetings as needed.

Engagement Terms

PMC proposes an engagement term commencing August 27, 2018 for a period of up to six months. PMC services for this extension will be billed on an hourly basis and billed monthly. The engagement term may be extended for an additional period upon the mutual written agreement of the parties.

Tracey Nichols will provide services under this engagement services will be billed at a rate of \$290 per hour. Additional billed expenses shall be restricted to the actual cost, without markup, of any required travel as well as document reproduction or other related services necessitated by the engagement.

Notwithstanding the foregoing, either party may terminate this engagement upon ten (10) days prior written notice. Neither the terms nor the scope of this engagement shall be modified or changed except upon the prior written agreement of both parties. Normal and customary out-of-pocket third party expenses incurred in the furtherance of the engagement will be billed to the Client at PMC's actual cost.

The liability of PMC and any of its officers, directors, board members, employees or agents arising out of this engagement shall not exceed PMC's total fees paid under this agreement. Without limiting the generality of the foregoing, in no event shall PMC be liable for any consequential or indirect damages. All disputes arising under this engagement shall be resolved by either mediation or arbitration. If the financial support services (described above) include the procurement of any source of funds, grants or loans, then it is understood and agreed that PMC does not warrant or guarantee that any of the foregoing sources, grants or loans will ultimately be obtained, and Client waives any claim, damage, or expense or other remedy against PMC arising from the failure to procure any such source, grant or loan, unless such failure resulted from the gross negligence, bad faith or willful misconduct of PMC.



aboutPMC.com

August 22, 2018
Page 3

Conclusion

We trust that this proposal is in keeping with your financial services support needs and presents terms that you will find acceptable. PMC believes it can bring significant value to your efforts and work as an integral part of your team to achieve your financing objectives. If these terms are acceptable, you may enter into this engagement by signing the acknowledgment below.

Sincerely,

Tracey A. Nichols
Director, Finance Services

Jeffrey R. Appelbaum
Managing Director

cc: Kevin Butler

Acknowledged and Accepted by:

City of Lakewood

By: _____

Name: _____

Title: _____

Date: _____



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-218

September 4, 2018

Board of Control
City of Lakewood, Ohio 44107

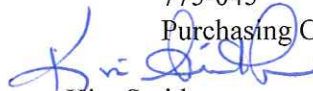
Subject: Award Contract – Purchase of Sodium Chloride (Road Salt)

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works, and the attached letter of recommendation, I am submitting for your consideration this request to enter into a contract with Cargill, Inc. – Salt, Road Safety in an amount not to exceed \$300,000 for the purchase of Sodium Chloride (Rock Salt). Cargill Inc. – Salt, Road Safety shall provide Road Salt at \$58.71/ton for Dump Delivery of \$63.71/ton for Piler Delivery. Contract effective November 1, 2018 through October 31, 2019 and includes (2) additional one-year renewal options. The City is committed to 80% of our 3,500 ton requirement and shall exceed 140%. Vendor shall provide 24-72 hour delivery.

Road Salt is purchased through the rules established by the Purchasing Consortium for Sodium Chloride as adopted July 23, 2014 on Resolution 8751-14 by City Council.

Contracting Authority:	Ordinance 43-17A \$300,000	
Contracting Balance:	\$51,420 / (\$248,580)	spent \$248,580 Jan-Apr 2018
Funding:	SCMR & State Highway Fund	
Account Distribution:	211-3030-435-42-04 \$ 75,000	
	201-3030-435-42-04 \$140,000	
Account Balance:	(\$33,580) / (\$333,580)	
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c <u>X</u>	
Object Code:	Operating Supplies - Salt	
Commodity Code:	775-045	
Bid Reference:	Purchasing Consortium for Sodium Chloride	


Kim Smith
Purchasing Manager

	Approved	Disapproved	Date
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



MEMORANDUM

DATE: August 23rd, 2018
TO: Kim Smith
FROM: Joe Beno and Chris Perry
RE: Road salt purchase

I am recommending approval of a contract to purchase road salt for the 2018/2019 winter. The city is in receipt of contract pricing from Cargill through our salt consortium with the City of Brecksville.

2018-2019 Pricing is \$58.71/Dumped In and \$63.71/Piled in

The maximum amount that we can purchase through this contract price is 4900 tons. The total cost would be \$287,679 at the dumped price. I am recommending approval of \$300,000 to cover any piling cost for the season.

BID FORM

To supply in accordance with the specifications for a one-year period:

Cost for FIRST year, Untreated Sodium Chloride:

\$ 58.71 Per Ton, Dump Delivery

\$ 63.71 Per Ton, Piler Delivery

Cost for FIRST year, Treated Sodium Chloride:

\$ 70.46 Per Ton, Dump Delivery

\$ 75.46 Per Ton, Piler Delivery

Products Bid: Sodium Chloride for Ice Control and Enhanced ClearLane® Deicier

80% Contractual Minimum/No Maximum, per CMA:
(based on Estimated Quantities, pg. 4)

☐ Yes

☒ No

*see exception page

Guaranteed Delivery Within 24 - 72 Hours?
(as outlined in Delivery specifications, pg. 5)

☒ Yes

☐ No

Second and Third Year Optional Extensions:

☒ Yes

☐ No

Optional second year and third year extensions of the contract based upon acceptance by the CMA of prices negotiated through the consortium administrator on behalf of all consortium members.

Minimum Order?

☐ No.

☒

Yes, Quantity: 22 tons/Dump 300 tons/Piler

Name & Address of Bidder:

Cargill, Inc. - Salt, Road Safety

24950 Country Club Blvd., Ste. 450

North Olmsted, OH 44070

Phone: 800-600-7258 Fax: 888-739-8705

Email: pamela_burcewicz@cargill.com

Authorized Signature:

Pamela S. Burcewicz

Pamela S. Burcewicz
(Please type or print name)

Title:

Customer Care Rep. II

Enclosed: ☒ 10% Bid Bond

OR

☐ Bid Check, Amount \$ _____

Date of Bid Submission: May 17, 2018

Last Addendum Received: n/a

EXCEPTION SHEET

Please list any and all exceptions to the specifications upon which your bid is based. If there are no exceptions listed on this page, your bid will be considered to be in complete accordance with specifications.

TONNAGE MAX: _____

Cargill agrees to supply each awarded delivery destination with the awarded quantity of product up to a maximum of 140% of the estimated total stated for each destination in the bid totaling 65,030 tons (the "Maximum Quantity"). In no event shall Cargill be obligated to supply Product to any destination in excess of the applicable Maximum Quantity; however, Cargill may subsequently agree to supply additional tons of Product on mutually agreeable terms, on a request-by-request basis. Under no circumstances shall Cargill be obligated to pay damages or penalties for failing to supply Product in excess of the applicable Maximum Quantity.

NAME OF BIDDER Cargill, Inc. - Salt, Road Safety

**NON-COLLUSION AFFIDAVIT OF
PRIME BIDDER**

State of Ohio)
)ss
County of Lorain)

Pamela S. Burcewicz, being first duly sworn, deposes and
says that:

He/She is Customer Care Rep. II of Cargill, Inc. - Salt, Road Safety, the bidder that
has submitted the attached bid;

He is fully informed respecting the preparation and contents of the attached bid and all
pertinent circumstances respecting such bid;

Such bid is genuine and is not a collusive or sham bid; either the said bidder nor any of its officers, partners,
owners, agents, representatives, employees, or parties in interest, including this affiant, has in any way
colluded, conspired, connived, or agreed directly or indirectly with any other bidder, firm, or person to submit a
collusive or sham bid in connection with the contract for which the attached bid has been submitted, or to
refrain from bidding in connection with such contract, or has in any manner directly or indirectly sought by
agreement, collusion, communication, or conference with any other bidder, firm, or person to fix the price or
prices in the attached bid or of any other bidder, or to fix any overhead, profit, or cost element of bid price or
the bid price of any other bidder, or to secure through any collusion, conspiracy, connivance, or unlawful
agreement any advantage against the City of Brecksville, Ohio, or any person interested in the proposed
contract; and the price or prices quoted in the attached bid are fair, proper, and not tainted by any
collusion, conspiracy, connivance, or unlawful agreement on the part of the bidder or any of its agent's
representatives, owners, employees, or parties in interest, including this affiant.

Signed:

Pamela S. Burcewicz

Title:

Customer Care Rep. II

Subscribed and sworn to before me this 17th day of May, 2018.

Deborah D Williams
Notary Public Signature

My Commission expires 11/2022



Deborah D Williams
Notary Public, State of Ohio
My Commission Expires _____

REFERRED TO THE PUBLIC WORKS COMMITTEE
7/7/14.

RESOLUTION NO.: 8751-14

BY: Anderson, Bullock, Juris, Madigan,
Marx, Nowlin, O'Leary.

A RESOLUTION to take effect immediately provided it receives the affirmative vote of at least five members of Council, or otherwise to take effect and be in force after the earliest period allowed by law, authorizing the Director of Public Works, Director of Finance and the Purchasing Manager to enter into an agreement with and purchase supplies or services through a Purchasing Consortium to Purchase Sodium Chloride consisting of the cities of Beachwood, Brecksville, Broadview Heights, Brooklyn, Brooklyn Heights, Independence, North Royalton Seven Hills and Valley View without the necessity of advertising and bidding as required in Lakewood Codified Ordinance §111.04, Bidding.

WHEREAS, the above consortium of cities has established bidding procedures for obtaining competitive pricing for sodium chloride (road salt) for the member municipalities; and

WHEREAS, in the interest of efficiency and cost savings, it is in the public interest to allow purchasing outside the requirements of Lakewood Codified Ordinances §111.04, Bidding, through membership in the approved purchasing agency, which has demonstrated established procedures in obtaining competitive pricing from vendors; and

WHEREAS, this Council by a vote of at least five of its members determines that this resolution is an emergency measure, and that this resolution shall take effect at the earliest date possible as set forth in Article III, Sections 10 and 13 of the Second Amended Charter of the City of Lakewood, and that it is necessary for the immediate preservation of the public peace, property, health and safety, and to provide for the usual daily operation of municipal departments in that a commitment for sodium chloride should be made immediately to allow the City of Lakewood to take advantage of the competitive pricing; now, therefore,

BE IT RESOLVED BY THE CITY OF LAKEWOOD, OHIO

Section 1. The Director of Public Works, Director of Finance and the Purchasing Manager is hereby authorized to enter into an agreement and take any other steps deemed necessary for the City to purchase supplies and services the Purchasing Consortium to Purchase Sodium Chloride consisting of the cities of Beachwood, Brecksville, Broadview Heights, Brooklyn, Brooklyn Heights, Independence, North Royalton Seven Hills and Valley View without the necessity of advertising and bidding as required in Lakewood Codified Ordinance §111.04, Bidding.

Section 2. It is found and determined that all formal actions of this Council concerning and relating to the passage of this resolution were adopted in an open meeting of this Council,

and that all such deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

Section 3. This resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety and welfare in the City and for the usual daily operation of the City for the reasons set forth and defined in the preamble to this resolution, and provided it receives the affirmative vote of at least five members of Council, this resolution shall take effect and be in force immediately upon its adoption by the Council and approval by the Mayor, or otherwise it shall take effect and be in force after the earliest period allowed by law.

Adopted: July 21, 2014

[Signature]
President

[Signature]
Clerk

Approved: July 23, 2014

[Signature]
Mayor

**SECOND ADDENDUM TO THE AGREEMENT
BETWEEN THE CITY OF LAKEWOOD
AND
CARGILL, INC**

1. This Addendum to the Agreement between the City of Lakewood and Cargill, Inc., dated June 24, 2015 ("Agreement"), is entered into on this _____ day of _____, 2018 to allow for a one year extension of the Agreement and a reduction in requirements to be purchased under the renewal of the Agreement.

2. The City of Lakewood and Cargill, Inc. wish to revise Paragraph 2 of the Agreement to modify the price of the salt to be purchased under the extended contract term as follows:

The CITY will pay CONTRACTOR in the sum of \$58.71/ton for untreated salt with dump delivery, and \$63.71/ton for untreated salt with piler delivery, in full consideration of the bid price therefore in the following manner: Salt will be ordered by the City's service department personnel as needed and shall be delivered within 24-72 hours. In the event that a delivery is not made on time, the CITY may purchase from another supplier and CONTRACTOR shall be responsible for any price differential.

3. The City of Lakewood and Cargill, Inc. wish to revise Paragraph 3 of the Agreement to modify the minimum amount of salt required to be purchased under the extended contract term as follows:

The City shall purchase not less than 80% of its commitment of 3,500 tons of untreated sodium chloride from CONTRACTOR during the term of the Agreement.

4. The City of Lakewood and Cargill, Inc. wish to revise Paragraph 7 of the Agreement as follows:

The term of the Agreement shall be November 1, 2018 through October 31, 2019.

IN WITNESS HEREOF, the parties hereto have affixed their hands and seals at the City of Lakewood, Ohio this _____ day of _____, 2018.

CITY OF LAKEWOOD, OHIO

Witnesses:

By:

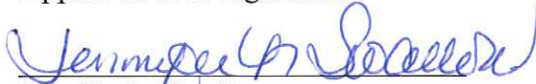
Michael P. Summers
Mayor

Cargill, Inc.

By:

Tamara Roy
Customer Solutions Specialist

Approved as to legal form:



Jennifer L. Swallow
Chief Assistant Law Director

Aug 30, 2018 9:06:54 AM EDT
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211-3030-435.42-04

- Account miscellaneous
- Budget miscellaneous
- Encumbrances
- Pre-encumbrances
- Transactions
- Detail by date
- Detail by code
- Detail by year & p
- Pending by date
- Pending by code
- Pending by year
- Procurement car

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Previous acc...

Next account

2017

2019

Account activi...

Pending trans...

Images

Budget alloca...

Account information

Q Operating: Supplies / Salt
Fiscal year: 2018 Dr
Budget: 75,000.00
Committed: 97,707.99
Q Balance: 22,707.99

Project Data

Project Entry Optional

Account Balance by Period

Q	Month	Balance	Total
Q 02	February	.00	3,900.00
Q 03	March	60,673.14	64,573.14
Q 04	April	29,634.85	94,207.99
Q 05	May	.00	94,207.99
Q 06	June	.00	94,207.99
Q 07	July	.00	94,207.99
Q 08	August	.00	94,207.99

Payment information

Vendor	(* indicates pending)	Total
NATURE'S OWN SOURCE, LLC		3,900.00

Encumbrances

PO #	Vendor	Balance
068018	NATURE'S OWN SOURCE,	3,500.00

Pre Encumbrances

Type	Req/PO	Project	Balance
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Segment/Balance Details

Fund	Department	Division	Activity basic	Sub activity	Element	Object	Original Budget	Revised Budget	Current expenditures	YTD expenditures	Unposted expenditures	Encumbrances	Unposted encumbrances
211	30	30	43	5	42	04	75,000.00	.00	.00	94,207.99	.00	3,500.00	.00
							SCMR Fund						
							Public Works						
							Street Maint. & Repair						
							Streets and Highways						
							Operating Supplies						
							Salt						

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- Account miscellaneous
- Budget miscellaneous
- Encumbrances
- Pre-encumbrances
- Transactions
- Detail by date
- Detail by code
- Detail by year & p
- Pending by date
- Pending by code
- Pending by year
- Procurement car

Print

Cancel

Exit

Previous acc...

Next account

2017

2019

Account activi...

Pending trans...

Images

Budget alloca...

Account information

Q Operating: Supplies / Salt
Fiscal year: 2018 Dr
Budget: 140,000.00
Committed: 158,272.45
Q Balance: 18,272.45

Project Data

Project Entry Optional

Account Balance by Period

Q	Month	Balance	Total
Q 02	February	78,472.15	133,335.85
Q 03	March	24,936.68	158,272.45
Q 04	April	.00	158,272.45
Q 05	May	.00	158,272.45
Q 06	June	.00	158,272.45
Q 07	July	.00	158,272.45
Q 08	August	.00	158,272.45

Payment information

Vendor	(* indicates pending)	Total
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Encumbrances

PO #	Vendor	Balance
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Pre Encumbrances

Type	Req/PO	Project	Balance
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Segment/Balance Details

Fund	Department	Division	Activity basic	Sub activity	Element	Object	Original Budget	Revised Budget	Current expenditures	YTD expenditures	Unposted expenditures	Encumbrances	Unposted encumbrances
201	30	30	43	5	42	04	140,000.00	.00	.00	158,272.45	.00	.00	.00
							State Highway fund						
							Public Works						
							Street Maint. & Repair						
							Streets and Highways						
							Operating Supplies						
							Salt						



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-219

September 4, 2018

Board of Control
City of Lakewood, Ohio 44107

Subject: Amend Contract – Public Works Garage Roof Improvements

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works, and the attached letter of recommendation, I am submitting for your consideration this request to amend a contract with Building Technicians Corporation in the amount of \$142,000 to add an additional section of roof to be replaced on the Public Works Garage (behind City Hall). Contract award to Building Technicians Corporation now totals \$397,000.

Building Technicians Corp. to provide labor & materials for the Public Works Garage Roofing Improvements through National IPA as authorized by Lakewood Codified Ordinances §111.04, allowing the City to purchase from agencies without the necessity of bidding; ref contract #R132205.

Contracting Authority:	Ordinance 57-17 \$1,100,000
Contracting Balance:	\$738,515 / \$596,815
Funding:	Capital Project Fund
Account Distribution:	401-3010-470-82-20 Project #186005 \$475,000
Account Balance	\$205,800 / \$63,800
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Object Code:	City Roof Improvements
Commodity Code:	968-047
Bid Reference:	National IPA

Kim Smith
Purchasing Manager

	Approved	Disapproved	Date
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



MEMORANDUM

DATE: August 23, 2018
TO: Kim Smith
FROM: Joe Beno and Kurt Matej
RE: Roofing improvements: Building Technicians Corporation

I am recommending the addition of \$142,000 to add an additional section of roof to replace on the garage. As I stated in the original award, we were waiting for a cost estimate for other work to see if this could be added. This additional section is the same age and condition of the other roofing material that we are replacing. The pricing is still based off of the National IPA contract.

May 7, 2018

I am recommending a contract with Building Technicians Corporation in the amount of - \$255,000 (\$230,900 base price + contingency) for the replacement of approximately 15,000sf of the roof on the Public Works Garage behind city hall. The area being replaced this year is the second half of the area that was replaced last year. The scope of the work includes complete removal to the 2 roofs and insulation currently in place, replacing any metal decking as needed, installing new insulation, installing a new 2 layer built-up roof system, replacing 2 skylights, installing a metal cap over some of the coping stone on the perimeter. Building Technicians Corporation was the lowest of the 3 bidders that submitted pricing through National IPA contract # R132205.

Once I receive a cost estimate for raising the ceiling area in Fleet, I may return to the board to add another section of roof to replace on the garage if our budget allows.

change
order to
add new
line to
PO #88587

PROJECT MANUAL for:

2018 Roof Replacement

City of Lakewood – Service Building Roof #2

12650 Detroit Road

Lakewood, OH 44107

CONSTRUCTION DOCUMENTS

April 2018



Owner: City of Lakewood

12650 Detroit Ave.

Lakewood, OH 44107

NIPA CERTIFIED PROPOSAL NUMBER: # R132205-OH-17660



RE: CERTIFIED PROPOSAL NUMBER R132205-OH-17660

Dear Valued National IPA Participant:

Thank you for your consideration in accessing and potentially utilizing a National IPA cooperative contract. Each contract in the National IPA portfolio has been competitively solicited and publicly awarded by a government/education entity.

For those contracts that utilize proposals, particularly contracts for facility and construction projects, we have implemented the National IPA Certified Proposal Number (CPN) system, a proposal registration program. This new system will track transactions from the initial proposal stage to the completion of each project, and provide consistency and faster service for your agency. It will also allow us to assist you with verification of contract compliance and consistency.

THE CPN PROCESS

Awarded contract suppliers register your project with National IPA and receive a CPN. That CPN (noted above) should be prominently displayed on proposal(s) utilizing the cooperative contract. The CPN will also alert our dedicated and experienced National IPA team, who will work to support you and the awarded supplier during the process.

Your National IPA representative may be found at www.nationalipa.org, or by contacting National IPA Customer Relations at info@nationalipa.org.

Thank you for your participation with National IPA.

Sincerely,

The National IPA Team

Scope of Work

- Removal of the existing roof system and installation of a new Cold Applied Power Fast Modified Bitumen Roofing System by Tremco Incorporated.
- Install 1 layer of 3.3" ISO Mechanically Fastened per FM 1-90 requirements
- Install 1 layer of 1/2" HD wood fiber Mechanically Fastened per FM 1-90 requirements
- Install wood fiber cants at all curbs and walls
- Attach POWERply HE Smooth base w/2" barbed plate 18" on center (1) Weld overlap seams with leister bitumen B2 Hot Air Machine
- Adhere PowerPly Standard Cap sheet in power ply standard cold adhesive (1) Weld MB field seams with leister bitumen B2 Hot Air Machine
- Embed Tremco White TRA in White sheeting Bond and secure with term bar 8" on center (1) Three course TRA w/base layer of sheeting bond / Bur-mesh / Top Dress ELS
- Install 4" face mounted 24 ga kynar coated counter flashings at terminations not covered by coping or curbs
- Paint exposed Strip Ins and rusted equipment with Alumanation 301
- Install new 4lb Drain Leads
- Install new soil stack leads m. Install new 24 ga Kynar coated coping metal over entire perimeter.
- Raise Curbs to 8" min for flashings as needed

CERTIFIED PROPOSAL NUMBER R132205-OH-17660



Building Technicians Corp.
Roofing Contractor

ROOF REPLACEMENT PROPOSAL FORM

Building Technicians Corporation
4500 Clay St
Geneva, Ohio 44041

April 23, 2017

Mr. Joe Beno
Director of Public Works
City of Lakewood
12650 Detroit Ave.
Lakewood, OH 44107

Re: Proposal for 2018 Roofing Replacement –
NIPA Contract No. R132205-OH-17660

Dear Mr. Beno,

Having carefully examined the instructions to proposers, project specifications, drawings, supporting documents and addenda issued prior to this date, we propose to furnish all labor, materials, equipment, transportation and other services required to successfully accomplish the work in accordance with the project documents.

This proposal and any work performed related to this proposal will be provided in accordance with the project documents and the terms, conditions and criteria established by The National Intergovernmental Purchasing Association Contract No. R132205-OH-17660. The Proposer will be solely responsible for delivering the project in accordance with NIPA Contract No. R132205-OH-17660 and the project documents.

A. Base Proposal – Roofing Replacement at Service Center Roof #2: \$ 221,400.00

B. Add Alternate #1 – Install Wall Panels to Roof #2 block walls: \$ 9,500.00

C. Add Alternate #2 - Roofing Replacement at Upper Roof –(C03) \$139,200.00

Note*- This section will have 2 layers of 2.2” roof insulation installed in lieu of 1 layer of 3.3”.

Provide and install all new sheet metal copings and commercial gutter systems as required.

D. Unit Pricing: Provide unit pricing for the following:

- | | |
|--------------------------------------|-------------|
| 1. Steel decking repair/replacement: | \$9.00 |
| 2. Roof drain replacement: | \$ 3,500.00 |
| 3. Skylight lens | \$ 800.00 |
| 4. Skylight Curb | \$ 800.00 |

The owner and their representatives reserve the right to waive any irregularities in the Proposal, to reject any or all Proposals, or to accept any Proposal.

Executed on April 27, _____, 2018.

Building Technicians Corp.
Contractor

Taxpayer I.D. No.:34-1187227

By: Ellen J Cumpston
(Sole Owner, or Partner, or
President of Corporation)
Whose address is: President

(If Contractor is a Corporation, complete the following)

ATTEST: Edward P. VanHoy



CARI S. VAN HOY
Notary Public, State of Ohio
My Commission Expires
April 22, 2020

(Corporate Seal)

4500 Clay St.
Geneva, Ohio 44041

Telephone No.:440-812-5320
Fax No.:440-466-8107

Sworn to and subscribed before me this 27 day of April , 2018.
Notary Public in and for the State of Ohio

Cari VanHoy
Signature of Notary

Expiration Date of Notary Public Commission: 4/22/18.

A. Additional terms and conditions:

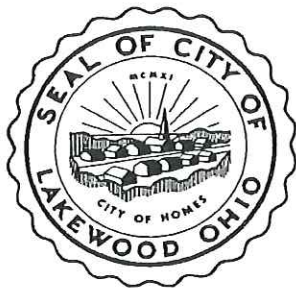
1. Duty to keep current license: Contractor shall maintain in current status all federal, state and local licenses, bonds and permits required for the operation of the business conducted by Contractor. Contractor shall remain fully informed of and in compliance with all ordinances and regulations pertaining to the lawful provision of services under the contract. Region 4 ESC reserves the right to stop work and/or cancel the contract of any Contractor whose license(s) expire, lapse, are suspended or terminated.
2. Survival Clause: All applicable software license agreements, warranties or service agreements that were entered into between Contractor and Owner under the terms and conditions of the Contract shall survive the expiration or termination of the Contract.
3. Delivery: Contractor shall deliver said materials purchased on this contract to the Member issuing a Purchase Order. Conforming product shall be shipped within 7 days of receipt of Purchase Order. If delivery is not or cannot be made within this time period the Contractor must receive authorization from the purchasing agency for the delayed delivery. At this point the participating entity may cancel the order if estimated shipping time is not acceptable. Contractor shall be responsible for the materials or supplies covered by this contract until they are delivered to the designated delivery point.
4. Inspection & Acceptance: If defective or incorrect material is delivered, purchasing agency may make the determination to return the material to the Contractor at no cost to the purchasing agency. The Contractor agrees to pay all shipping costs for the return shipment. Contractor shall be responsible for arranging the return of the defective or incorrect material.
5. Invoices: The awarded Contractor shall submit invoices to the participating entity clearly stating "Per NIPA Contract". The shipment tracking number or pertinent information for verification shall be made available upon request.
6. Tax Exempt Status: Contractor shall be responsible for knowing and complying with applicable tax laws.
7. Additional Charges: All deliveries shall be freight prepaid, F.O.B. destination and shall be included in all pricing offered unless otherwise clearly stated in writing.
8. Prevailing Wage: It shall be the responsibility of the Contractor to comply, when applicable, with the prevailing wage legislation in effect in the jurisdiction where the work is performed. It shall further be the responsibility of the Contractor to monitor the prevailing wage rates as established by the appropriate department of labor for any increase in rates during the term of this contract and adjust wage rates accordingly.
9. Audit rights: Contractor shall, at Contractor's sole expense, maintain appropriate records in accordance with good contracting accounting standards and practices. NIPAREServes the right to audit the accounting for a period of three (3) years from the time such purchases are made. This audit right shall survive termination of this Agreement for a period of five (5) years from the completion of work. In the event of an audit, the requested materials shall be provided in the format and at the location designated by NIPA.
10. Warranty conditions: All supplies, equipment and services shall include manufacturer's minimum standard warranty and one (1) year labor warranty unless otherwise agreed to in writing by the Member.
11. Cleanup: Contractor shall clean up and remove all debris and rubbish resulting from their work as required or directed by Member. Upon completion of the work, the premises shall be left in good repair and an orderly, neat, clean and unobstructed condition.
12. Preparation: Contractor shall not begin a project for which Member has not prepared the site, unless Contractor does the preparation work at no cost, or until Member includes the

cost of site preparation in a purchase order. Site preparation includes, but is not limited to: moving furniture, installing wiring for networks or power, and similar pre-installation requirements.

13. Registered sex offender restrictions: For work to be performed at schools, Contractor agrees that no employee or employee of a subcontractor who has been adjudicated to be a registered sex offender will perform work at any time when students are or are reasonably expected to be present. Contractor agrees that a violation of this condition shall be considered a material breach and may result in the cancellation of the purchase order at the Member's discretion. Contractor must identify any additional costs associated with compliance of this term. If no costs are specified, compliance with this term will be provided at no additional charge.
14. Safety measures: Contractor shall take all reasonable precautions for the safety of employees on the worksite, and shall erect and properly maintain all necessary safeguards for protection of workers and the public. Contractor shall post warning signs against all hazards created by its operation and work in progress. Proper precautions shall be taken pursuant to state law and standard practices to protect workers, general public and existing structures from injury or damage.
15. Smoking: Persons working under the contract shall adhere to local smoking policies. Smoking will only be permitted in posted areas or off premises.
16. Stored materials: Upon prior written agreement between the Contractor and Member, payment may be made for materials not incorporated in the work but delivered and suitably stored at the site or some other location, for installation at a later date. An inventory of the stored materials must be provided to Member prior to payment. Such materials must be stored and protected in a secure location, and be insured for their full value by the Contractor against loss and damage. Contractor agrees to provide proof of coverage and/or addition of Member as an additional insured upon Member's request. Additionally, if stored offsite, the materials must also be clearly identified as property of buying Member and be separated from other materials. Member must be allowed reasonable opportunity to inspect and take inventory of stored materials, on or offsite, as necessary. Until final acceptance by the Member, it shall be the Contractor's responsibility to protect all materials and equipment. The Contractor warrants and guarantees that title for all work, materials and equipment shall pass to the Member upon final acceptance.
17. Disclosures: Contractor affirms that it has not given, offered to give, nor intends to give at any time hereafter any economic opportunity, future employment, gift, loan, gratuity, special discount, trip, favor or service to a public servant in connection with this contract. The Contractor affirms that, to the best of his/her knowledge, the offer has been arrived at independently, and is submitted without collusion with anyone to obtain information or gain any favoritism that would in any way limit competition or give an unfair advantage over other contractors in the award of this contract.
18. Franchise Tax: The Contractor hereby certifies that he/she is not currently delinquent in the payment of any franchise taxes.
19. Certificates of Insurance: Certificates of insurance shall be delivered to the Member prior to commencement of work. The insurance company shall be licensed in the applicable state in which work is being conducted. The awarded Contractor shall give the participating entity a minimum of ten (10) days' notice prior to any modifications or cancellation of policies. The awarded Contractor shall require all subcontractors performing any work to maintain coverage as specified.
20. Legal Obligations: It is the Contractor's responsibility to be aware of and comply with all local, state, and federal laws governing the sale and performance of the services provided

to the Member. Applicable laws and regulations must be followed even if not specifically identified herein.

21. Contractor Network Project Delivery: Contractor will serve as a prime contractor and will furnish all labor, materials, equipment, means and methods to complete the specified scope of services. Contractor shall have full responsibility and liability for delivery of the project in accordance with the contract with the Member, the specifications, manufacturer's instructions, and applicable laws.
22. Contractor shall indemnify, defend, and hold harmless NIPA and their respective participants, administrators, employees and agents against all claims, damages, losses and expenses arising out of or resulting from the actions of the Contractor, Contractor employees, or Contractor subcontractors in connection with the submission of a proposal and/or the subsequent performance of the work.



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-147

May 7, 2018

Board of Control
City of Lakewood, Ohio 44107

Subject: Award Contract – Public Works Garage Roof Improvements

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works, and the attached letter of recommendation, I am submitting for your consideration this request to award a contract to Building Technicians Corporation in an amount not to exceed \$255,000 to replace approximately 15,000 sq. ft. of the roof on the Public Works Garage (behind City Hall). Contract award is the base bid of \$230,900 plus contingencies.

Building Technicians Corp. to provide labor & materials for the Public Works Garage Roofing Improvements through National IPA as authorized by Lakewood Codified Ordinances §111.04, allowing the City to purchase from agencies without the necessity of bidding; ref contract #R132205.

Contracting Authority:	Ordinance 57-17 \$1,100,000
Contracting Balance:	\$1,018,815 / \$763,815
Funding:	Capital Project Fund
Account Distribution:	401-3010-470-82-20 Project #186005 \$475,000
Account Balance:	\$460,800 / \$205,800
Contract Approved by Law:	Yes _____ / No _____ / PO <input checked="" type="checkbox"/> / c/c _____
Object Code:	City Roof Improvements
Commodity Code:	968-047
Bid Reference:	National IPA

Kim Smith
Purchasing Manager

Original Award

	Approved	Disapproved	Date
Joseph J. Beno PE, Director of Public Works		_____	5-7-18
Kevin M. Butler, Director of Law		_____	5/7/18
Jennifer Pae, Director of Finance		_____	5/7/18
Michael P. Summers, Mayor		_____	5-7-18



Aug 29, 2018 3:48:03 PM EDT

File Edit Commands Help

SUPERION
NavLine

Project 186005-City R

☒ Account types
☒ Assets
☒ Expenditures
☒ Liabilities
☒ Revenues
☒ Encumbrances
☒ Miscellaneous info
☒ Pending transactio
☒ Pre-encumbrances
☒ Project detail balan

Project Information

Description: City Roof Improvements
 Status: Active
 Estimate: 475,000.00
 Type: CP Capital Projects
 Sub type: BG Building and Facilities
 Start/stop dates: 1/01/2018 -
 1st month of FY: 00
 Source of funds:

Project Code
 There are no user-defined code fields for this project.

Project Year-to-Date

FY	2018	Balance	392,657.10
Budget:		475,000.00	
Actual:		82,942.90	
Unposted:		.00	
Pre-encumbrance:		.00	
Encumbrance:		.00	
Pending:		.00	

Project Life-to-Date

FY(s)	0000 - 9999	Balance	392,657.10
Budget:		475,000.00	
Actual:		82,942.90	
Unposted:		.00	
Pre-encumbrance:		.00	
Encumbrance:		.00	
Pending:		.00	

Print
 Cancel
 Exit

Account Number	Description	Budget	Actual
401-3010-470.82-20	Roof/Struct. Renovation	475,000.00	82,942.90

Aug 29, 2018 3:48:14 PM EDT

File Edit List Commands Help

SUPERION
NavLine

Include Encumbrance

Project Account Inquiry

Project: 186005
 Account number: 401-3010-470.82-20
 Account description: Roof/Struct Renovation

Fiscal year:

Fiscal Year	Budget	YTD	Balance
2018	475,000.00	245,100.00	229,900.00

OK
 Cancel
 Exclude encumb...



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-220

September 4, 2018

Board of Control
City of Lakewood, Ohio 44107

Subject: Amend Contract – Professional Service Contract – Re: Legal Services

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Law and the attached letter of recommendation, I am submitting for your consideration this request to amend a requirement contract with Thompson Hine LLP in the amount of \$10,000 for professional legal services in fiscal year 2018 in regard to Lakewood Development Matters. Contract award to Thompson Hine LLP now totals \$50,000 for fiscal year 2018.

Contracting Authority:	Ordinance 43-17 \$500,000
Contracting Balance:	\$286,850 / \$276,850
Funding:	Lakewood Hospital Special Revenue Fund
Account Distribution:	260-7001-461-30-04 \$125,000
Account Balance:	(\$17,818) / (\$27,818)
Object Code:	Special Legal Services
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Commodity Code:	961-050
Bid Reference:	Professional Service

Kim Smith
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



KEVIN M. BUTLER
DIRECTOR OF LAW

PAMELA ROESSNER
CHIEF PROSECUTOR

JENNIFER L. SWALLOW
CHIEF ASSISTANT LAW
DIRECTOR

ANDREW FLECK
ASSISTANT PROSECUTOR

**LAW DEPARTMENT
OFFICE OF PROSECUTION**
12650 Detroit Avenue • Lakewood, Ohio 44107
216/529-6030 • FAX 216/228-2514
Website: www.onelakewood.com
Email: law@lakewoodoh.net

SEPTEMBER 4, 2018

Board of Control
City of Lakewood, Ohio

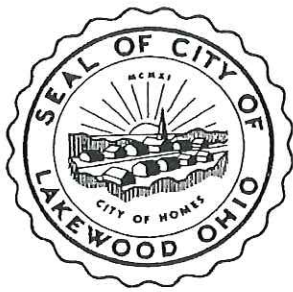
Dear Board Members:

This letter is to request authority for the City of Lakewood, Law Department to continue its contract with Thompson Hine LLP for professional legal services pertaining to the City of Lakewood Development matters for an additional amount of \$10,000.00 for the year 2018. Invoices for this matter should be from account number 260-7001-461-30-04. The current P.O. # is 088469.

Very truly yours,

Kevin M. Butler
Law Director

increase line #2
for 2018
from 40K to
50K on
PO #88469



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-169

June 4, 2018

Board of Control
City of Lakewood, Ohio 44107

Subject: Amend Contract – Professional Service Contract – Re: Legal Services

Dear Members of the Board:

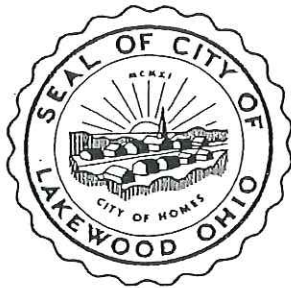
Based on a review conducted by the Division of Purchasing in conjunction with the Department of Law and the attached letter of recommendation, I am submitting for your consideration this request to amend a requirement contract with Thompson Hine LLP in the amount of \$20,000 for professional legal services in fiscal year 2018 in regard to Lakewood Development Matters. Contract award to Thompson Hine LLP now totals \$40,000 for fiscal year 2018.

Contracting Authority:	Ordinance 43-17 \$500,000
Contracting Balance:	\$338,300 / \$318,300
Funding:	Lakewood Hospital Special Revenue Fund
Account Distribution:	260-7001-461-30-04 \$125,000
Account Balance:	\$3,776 / (\$23,776)
Object Code:	Special Legal Services
Contract Approved by Law:	Yes _____ / No _____ / PO <u>X</u> / c/c _____
Commodity Code:	961-050
Bid Reference:	Professional Service

Previous Amend

Kim Smith
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works		_____	6/4/18
Kevin M. Butler, Director of Law		_____	6/4/18
Jennifer Pae, Director of Finance		_____	6/4/18
Michael P. Summers, Mayor		_____	6-4-18



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-137

April 16, 2018

Board of Control
City of Lakewood, Ohio 44107

Subject: Award Contract – Professional Service Contract – Re: Legal Services

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Law and the attached letter of recommendation, I am submitting for your consideration this request to award a requirement contract to Thompson Hine LLP in the amount of \$20,000 for professional legal services in fiscal year 2018 in regard to Lakewood Development Matters.

Contracting Authority: Ordinance 43-17 \$500,000
Contracting Balance: \$383,300 / \$363,300
Funding: Lakewood Hospital Special Revenue Fund
Account Distribution: 260-7001-461-30-04 \$125,000
Account Balance: \$48,776 / \$28,776
Object Code: Special Legal Services
Contract Approved by Law: Yes ☒ / No ☐ / PO ☐ / c/c ☐
Commodity Code: 961-050
Bid Reference: Professional Service

Previous Awards

Kim Smith
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works		_____	4/16/18
Kevin M. Butler, Director of Law		_____	4/16/18
Jennifer Pae, Director of Finance		_____	4/16/18
Michael P. Summers, Mayor		_____	4/16/18

Aug 29, 2018 2:58:22 PM EDT

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260-7001-461.30-04

Account miscellaneous

Budget miscellaneous

Encumbrances

Pre-encumbrances

Transactions

Detail by date

Detail by code

Detail by year & p

Pending by date

Pending by code

Pending by year

Procurement car

Print

Cancel

Exit

Previous acc...

Next account

2017

2019

Account activi...

Pending trans...

Images

Budget alloca...

Account information

Professional Services / Special Legal Services

Fiscal year: 2018 Dr

Budget: 125,000.00

Committed: 141,368.00

Balance: 16,368.00

Project Data

Project Entry Optional

Account Balance by Period

Q 02 February	26,489.00	35,633.00
Q 03 March	15,895.27	51,528.27
Q 04 April	13,510.00	65,038.27
Q 05 May	26,691.55	91,729.82
Q 06 June	24,158.47	115,888.29
Q 07 July	7,025.00	122,913.29
Q 08 August	.00	122,913.29

Payment information

Vendor	(* indicates pending)	Total
Q THOMPSON HINE LLP		58,463.74
Q SUTTER O'CONNELL CO.		58,504.55
Q PROJECT MANAGEMENT CONSULTANTS		5,945.00

Encumbrances

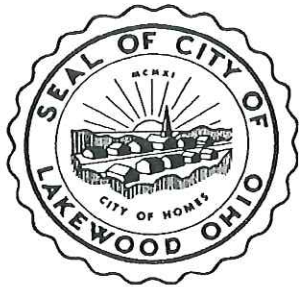
PO #	Vendor	Balance
Q 088212	THOMPSON HINE LLP	4,680.80
Q 088213	SUTTER O'CONNELL CO.	5,237.45
Q 088307	PROJECT MANAGEMENT CO	.00
Q 088469	THOMPSON HINE LLP	8,536.46

Pre Encumbrances

Type	Req/PO	Project	Balance
------	--------	---------	---------

Segment/Balance Details

Fund	260	Lkwd Hospital Sp Rev Fund	Original Budget	.00
Department	70	Planning and Development	Revised Budget	125,000.00
Division	01	Planning and Development	Current expenditures	.00
Activity basic	46	Community Environment	YTD expenditures	122,913.29
Sub activity	1	Community Environment	Unposted expenditures	.00
Element	30	Professional Services	Encumbrances	18,454.71
Object	04	Special Legal Services	Unposted encumbrances	.00
			Pre-encumbrances	.00



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-221

September 4, 2018

Board of Control
City of Lakewood, Ohio 44107

Subject: Award Contract – Professional Service Contract – Re: Legal Services

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Law, and the attached letter of recommendation, I am submitting for your consideration this request to award a requirement contract to Thompson Hine in an amount not to exceed \$10,000 to provide professional legal services relating to the City of Lakewood and Lakewood Hospital for Fiscal Year 2018.

Contracting Authority:	Ordinance 43-17A \$500,000
Contracting Balance:	\$276,850 / \$266,850
Funding:	Lakewood Hospital Special Revenue Fund
Account Distribution:	260-7001-461-30-04 \$125,000
Account Balance:	(\$27,818) / (\$37,818)
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Account Description	Professional Services / Special Legal Services
Commodity Code:	961-050
Bid Reference:	Professional Service

Kim Smith
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



KEVIN M. BUTLER
DIRECTOR OF LAW

PAMELA ROESSNER
CHIEF PROSECUTOR

JENNIFER L. MLADEK
CHIEF ASSISTANT LAW
DIRECTOR

ANDREW FLECK
ASSISTANT PROSECUTOR

**LAW DEPARTMENT
OFFICE OF PROSECUTION**
12650 Detroit Avenue • Lakewood, Ohio 44107
216/529-6030 • FAX 216/228-2514
Website: www.onelakewood.com
Email: law@lakewoodoh.net

SEPTEMBER 4, 2018

Board of Control
City of Lakewood, Ohio

Dear Board Members:

This letter is to request authority for the City of Lakewood, Law Department to continue its contract with Thompson Hine LLP for professional legal services relating to The City of Lakewood and Lakewood Hospital for an additional amount of \$10,000.00 for the year 2018. Invoices for this matter should be from account number 260-7001-461-30.04. The current P.O. # is 088212.

Very truly yours,

Kevin M. Butler
Law Director

add line #2
for 2018
to PO # 88212
—
No previous
BOC approval
in 2018

Budget alloca...

Original Budget	.00
Revised Budget	125,000.00
Current expenditures	.00
YTD expenditures	122,913.29
Unposted expenditures	.00
Encumbrances	18,454.71
Unposted encumbrances	.00
Encumbrances	.00

Read and referred to Finance Committee 6/4/18; second reading 6/18/18. Please substitute for the original.

BY: O'Leary, Bullock, George, Litten
O'Malley, Rader

ORDINANCE NO: 43-17A

AN ORDINANCE to take effect immediately provided it receives the affirmative vote of at least two thirds of the members of Council, or otherwise to take effect and be in force after the earliest period allowed by law, amending Ordinance 43-17, adopted December 18, 2017, authorizing the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager to enter into contracts for professional services, and to advertise for bids and enter into contracts for the purchase of repair maintenance and operating supplies, services and equipment as authorized by the 2018 Appropriation Ordinance and the Administrative Code of the City of Lakewood with the lowest and best bidder or bidders or as otherwise provided by law.

WHEREAS, this Council desires to provide the authorization to the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager to enter into contracts for professional services, and to advertise for bids and enter into contracts for the purchase of repair maintenance and operating supplies, services and equipment as authorized by the 2018 Appropriation Ordinance and the Administrative Code of the City of Lakewood with the lowest and best bidder or bidders or as otherwise provided by law; and

WHEREAS, as set forth in Section 2.12 of the Third Amended Charter of the city of Lakewood, this Council by a vote of at least two thirds of its members determines that this ordinance is an emergency measure and that it shall take effect immediately, and that it is necessary for the immediate preservation of the public peace, property, health and safety, and to provide for the usual daily operation of municipal departments in that delay could impair the City's ability to provide necessary services in a timely manner for fiscal year 2018; now, therefore,

BE IT ORDAINED BY THE CITY OF LAKEWOOD, OHIO:

Section 1. Section 1 of Ordinance 43-17, adopted December 18, 2018, currently reading as follows:

Section 1. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager be and are hereby authorized and directed to enter into a contract or contracts for supplies, services and equipment with the lowest and best bidder or bidders or as otherwise provided by law, as follows:

Professional services contracts included in the 2018 Budget are as follows:

1) Legal Services.....225,000
2) Recodification of Ordinances.....12,500

3) Financial Audit.....75,000
4) Hospitalization and Health Care Benefit Consulting Services.....40,000
5) Consultant for Workers Compensation.....30,000
6) Risk Management Consulting Services.....15,000
7) Healthcare, Physicals, Drug & Alcohol Testing.....25,000
8) Employee Assistance Program.....15,000
9) Supervisor / Manager / Employee Training.....125,000
10) Exams for Classified Positions.....75,000
11) Housing and Building Plans Examinations.....50,000
12) Lakewood Jail Medical Services.....75,000
13) Band Concerts.....15,000
14) Municipal Engineering Consultant.....80,000
15) Debt Insurance Costs.....100,000
16) Integrated Wet Weather Plan Professional Services.....750,000
17) Administrative Professional Services.....300,000
18) Professional Services related to Lakewood Hospital.....500,000
Sub-Total.....\$2,507,500

Services contracts included in the 2018 Budget are as follows:

1) Government Agreements (WEB).....115,000
2) Government Agreements (Bd of Ed/Pool).....800,000
3) Financial Institution Service Charges.....60,000
4) Electronic Payment Services.....250,000
5) Property & Liability Insurance Contracts.....500,000
6) Workers' Comp Stop Loss Insurance.....90,000
7) Life Insurance.....20,000
8) Hospitalization and Health Care Benefit Services.....\$500,000
9) Medical Claims Billing Service.....100,000
10) Sentenced Prisoners Full Jail Service.....200,000
11) Home Delivered Meals.....47,500
12) Distribution System Leak Survey.....25,000
13) Disposal or Screenings and Grit (WWTF).....10,000
14) Excavation Spoils Removal.....100,000
15) Roll of Box for Street Sweeping.....60,000
16) Solid Waste Disposal Site.....900,000
17) Organic Waste Disposal.....30,000
18) Waste Collections - Condominiums.....105,000
19) Biosolids Disposal.....105,000
20) Roll-Off Box for Construction Debris.....65,000
21) Site to Receive & Process Yard Waste.....45,000
22) Lab Analysis Service.....25,000
23) Citywide Computer Hdw Op. Sys., & Software Maint Contracts.....550,000
24) Communications Services.....100,000
25) Water Meter Program Maintenance.....25,000
26) Telephone Service.....95,000
27) Cellular Phone Service.....250,000
28) HVAC Maintenance.....125,000
29) Elevator Maintenance.....25,000
30) Fire Alarm Maintenance.....50,000
31) Copier Maintenance Service.....25,000
32) Postage, Mailing Services, Equipment Lease/Maintenance.....250,000
33) Rental and Laundry of Uniforms.....35,000
34) Advertising.....30,000

35) Printing Services.....	165,000
36) CRIS/LEADS Fees.....	20,000
37) Parking Citation Billing Service.....	50,000
38) Fireworks Display.....	40,000
39) Transportation Services.....	65,000
Sub-Total.....	\$14,652,500

Materials, supplies, and equipment authorized for purchase under the 2018 Budget are as follows:

1) Sand and Aggregate.....	45,000
2) Concrete Supplies.....	50,000
3) Asphalt Materials.....	50,000
4) Asphalt Cold Patch.....	25,000
5) Crack Sealant.....	40,000
6) Road Salt (Sodium Chloride).....	300,000
7) Fire Hydrants, Sewer and Water Appurtenances.....	100,000
8) Water Meter Supplies & Materials.....	40,000
9) Sign Shop-Supplies, Blanks & Reflective Material.....	195,000
10) Polymer Flocculants.....	30,000
11) Wastewater Treatment Chemicals.....	125,000
12) Tires and Road Service.....	85,000
13) Automotive Repairs, Parts and Supplies.....	600,000
14) Oil and Lubricants.....	40,000
15) Fuel (Gasoline and Diesel).....	500,000
16) Purchases of Uniforms and Gear - Public Works.....	20,000
17) Electrical Supplies.....	50,000
18) Hardware Supplies.....	45,000
19) Janitorial Supplies.....	50,000
20) Landscape Materials.....	30,000
21) Lumber Supplies.....	100,000
22) Plumbing Supplies.....	40,000
23) Pool Supplies - Chemicals.....	45,000
24) Small Tools and Equipment.....	130,000
25) Prisoner Food Supplies.....	35,000
26) Purchase Uniforms & Gear - Safety Forces.....	75,000
27) Ammunition.....	30,000
28) Office Supplies.....	40,000
29) Computer Supplies.....	10,000
30) Computer Software.....	45,000
31) Communications Equipment.....	75,000
32) Paper Supplies.....	15,000
33) Lease Copier Equipment.....	30,000
34) Subscriptions/Publications.....	30,000
35) Reforestation.....	200,000
36) Police Operating Equipment.....	150,000
37) Fire/EMS Operating Equipment.....	150,000
38) Waste Water Treatment Plant Operating Equipment.....	100,000
39) Fitness Equipment/Devices.....	30,000
Sub-Total.....	\$3,755,000
Total.....	\$20,415,000

shall be and is hereby amended to read:

Section 1. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager be and are hereby authorized and directed to enter into a contract or contracts for supplies, services and equipment with the lowest and best bidder or bidders or as otherwise provided by law, as follows:

Professional services contracts included in the 2018 Budget are as follows:

1) Legal Services.....	225,000
2) Recodification of Ordinances.....	12,500
3) Financial Audit.....	75,000
4) Hospitalization and Health Care Benefit Consulting Services.....	40,000
5) Consultant for Workers Compensation.....	30,000
6) Risk Management Consulting Services.....	15,000
7) Healthcare, Physicals, Drug & Alcohol Testing.....	25,000
8) Employee Assistance Program.....	15,000
9) Supervisor / Manager / Employee Training.....	125,000
10) Exams for Classified Positions.....	75,000
11) Housing and Building Plans Examinations.....	50,000
12) Lakewood Jail Medical Services.....	75,000
13) Band Concerts.....	15,000
14) Municipal Engineering Consultant.....	80,000
15) Debt Issuance Costs.....	100,000
16) Integrated Wet Weather Plan Professional Services.....	750,000
17) Administrative Professional Services.....	300,000
18) Professional Services related to Lakewood Hospital.....	500,000
Sub-Total.....	\$2,507,500

Services contracts included in the 2018 Budget are as follows:

1) Government Agreements (WEB).....	115,000
2) Government Agreements (Bd of Ed/Pools).....	800,000
3) Financial Institution Service Charges.....	60,000
4) Electronic Payment Services.....	250,000
5) Property & Liability Insurance Contracts.....	500,000
6) Workers' Comp Stop Loss Insurance.....	50,000
7) Life Insurance.....	20,000
8) Hospitalization and Health Care Benefit Services.....	8,500,000
9) Medical Claims Billing Service.....	100,000
10) Sentenced Prisoners Full Jail Service.....	200,000
11) Home Delivered Meals.....	47,500
12) Distribution System Leak Survey.....	25,000
13) Disposal of Screenings and Grit (WWTP).....	10,000
14) Excavation Spoils Removal.....	100,000
15) Roll of Box for Street Sweeping.....	60,000
16) Solid Waste Disposal Site.....	900,000
17) Organic Waste Disposal.....	30,000
18) Waste Collections - Condominiums.....	105,000
19) BioSolids Disposal.....	105,000
20) Roll-Off Box for Construction Debris.....	65,000
21) Site to Receive & Process Yard Waste.....	45,000
22) Lab Analysis Service.....	25,000

23) Citywide Computer Hdw/Op. Sys., & Software Maint Contracts.....	\$50,000
24) Communications Services.....	100,000
25) Water Meter Program Maintenance.....	25,000
26) Telephone Service.....	95,000
27) Cellular Phone Service.....	250,000
28) HVAC Maintenance.....	125,000
29) Elevator Maintenance.....	25,000
30) Fire Alarm Maintenance.....	50,000
31) Copier Maintenance Service.....	25,000
32) Postage, Mailing Services, Equipment Lease/Maintenance.....	250,000
33) Rental and Laundry of Uniforms.....	35,000
34) Advertising.....	30,000
35) Printing Services.....	165,000
36) CRIS/LEADS Fees.....	20,000
37) Parking Citation Billing Service.....	50,000
38) Fireworks Display.....	40,000
39) Transportation Services.....	65,000
40) Lakewood Hospital Demolition, Hazmat Abatement and Site Preparation.....	7,000,000
Sub-Total.....	\$21,052,500

Materials, supplies, and equipment authorized for purchase under the 2018 Budget are as follows:

1) Sand and Aggregate.....	45,000
2) Concrete Supplies.....	50,000
3) Asphalt Materials.....	50,000
4) Asphalt Cold Patch.....	25,000
5) Crack Sealant.....	40,000
6) Road Salt (Sodium Chloride).....	300,000
7) Fire Hydrants, Sewer and Water Appearances.....	100,000
8) Water Meter Supplies & Materials.....	40,000
9) Sign Shop Supplies, Blanks & Reflective Material.....	195,000
10) Polymer Flocculants.....	30,000
11) Wastewater Treatment Chemicals.....	125,000
12) Tires and Road Service.....	85,000
13) Automotive Repairs, Parts and Supplies.....	600,000
14) Oil and Lubricants.....	40,000
15) Fuel (Gasoline and Diesel).....	500,000
16) Purchase of Uniforms and Gear - Public Works.....	30,000
17) Electrical Supplies.....	50,000
18) Hardware Supplies.....	45,000
19) Janitorial Supplies.....	30,000
20) Landscape Materials.....	30,000
21) Lumber Supplies.....	100,000
22) Plumbing Supplies.....	40,000
23) Pool Supplies - Chemicals.....	45,000
24) Small Tools and Equipment.....	130,000
25) Prisoner Food Supplies.....	35,000
26) Purchase Uniforms & Gear - Safety Forces.....	75,000
27) Ammunition.....	30,000
28) Office Supplies.....	40,000
29) Computer Supplies.....	10,000
30) Computer Software.....	45,000
31) Communications Equipment.....	75,000
32) Paper Supplies.....	15,000

33) Lease Copier Equipment.....	35,000
34) Subscriptions/Publications.....	30,000
35) Reforestation.....	200,000
36) Police Operating Equipment.....	150,000
37) Fire/EMS Operating Equipment.....	150,000
38) Waste Water Treatment Plant Operating Equipment.....	100,000
39) Fitness Equipment/Devices.....	30,000
Sub-Total.....	\$3,755,000
Total.....	\$7,315,000

Section 2. Contracts for supplies, services and equipment in excess of \$7,500 and for professional services in excess of \$5,000 shall not be awarded except as approved herein or further approved by Resolution of Council.

Section 3. It is found and determined that all formal actions of this Council concerning and relating to the passage of this ordinance were adopted in an open meeting of this Council, and that all such deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

Section 4. This ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety and welfare in the City and for the usual daily operation of the City for the reasons set forth and defined in the preamble, and provided it receives the affirmative vote of at least two thirds of the members of Council, this ordinance shall take effect and be in force immediately upon its adoption by the Council and approval by the Mayor, or otherwise it shall take effect and be in force after the earliest period allowed by law.

Adopted: 7/2/18

[Signature]
President
[Signature]
Clerk
[Signature]
Mayor

Approved: July 6 2018

Building Code Enforcement;
Childcare Scholarship Assistance Program;
Cleveland Tenants Organization: Landlord Tenant Services;
Commercial Property Revitalization (Storefront Renovation) Program;
Cuyahoga County Planning Commission;
Domestic Violence & Child Advocacy Center: Victim Advocacy Services;
Economic Development Loan Fund;
First Time Homebuyer Down Payment Assistance Program (CDBG & HOME);
Greater Cleveland Regional Transit Authority;
Home Improvement Grant Program (HIG);
Home Investment Partnerships Program (HOME);
Home Weatherization Assistance Program;
Housing Research & Advocacy Center: Fair Housing Services;

LakewoodAlive: Housing Outreach & Paint Rebate Programs;
 Lakewood Community Services Center: Case Management Services, Emergency Shelter
 Services; Employment Services; Food Pantry & Homelessness Prevention Programs;
 Lakewood-SBA-Cuyahoga County Small Business Performance Grant Program;
 Loan Servicing Fees: Low-Interest Loan, Nuisance Demolition, Nuisance Rehabilitation,
 RAMP & Weatherization Programs;
 Low-Interest Housing Rehabilitation Loan Program (LIL);
 Neighborhood Stabilization Program (NSP): Acquisition, Rehabilitation & Demolition;
 North Coast Health: Health Services;
 Nuisance Demolition Program;
 Nuisance Rehabilitation Program;
 Property Revitalization Program; Acquisition, Rehabilitation, Marketing & Sale;
 Public Infrastructure Improvements: Sidewalk Repair/Replacement, Street Resurfacing,
 Streetscape Enhancements, Transit Waiting Environments & Water Main
 Replacement & Park Improvements;
 Repair Accessibility & Maintenance Program (RAMP);
 SEED Small Business Loan Program: Loan Servicing Fees;
 Senior Supportive Services.

shall be and is hereby amended to read:

Section 1. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law,
 the Director of Finance, and/or the Purchasing Manager is hereby authorized and directed to enter into contracts in
 accordance with the Administrative Code of the City of Lakewood, for the Division of Planning & Development,
 contracts not to exceed the specified amounts shown, except as hereinafter provided:

Service Contracts	\$4,400,000
Building Code Enforcement;	
Childcare Scholarship Assistance Program;	
Cleveland Tenants Organization: Landlord Tenant Services;	
Commercial Property Revitalization (Storefront Renovation) Program;	
Cuyahoga County Planning Commission;	
Domestic Violence & Child Advocacy Center: Victim Advocacy Services;	
Economic Development Loan Fund;	
First Time Homebuyer Down Payment Assistance Program (CDBG & HOME);	
Greater Cleveland Regional Transit Authority;	
Home Improvement Grant Program (HIO);	
Home Investment Partnerships Program (HOME);	
Home Weatherization Assistance Program;	
Housing Research & Advocacy Center: Fair Housing Services;	
LakewoodAlive: Housing Outreach & Paint Rebate Programs;	
Lakewood Community Services Center: Case Management Services, Emergency Shelter Services; Employment Services; Food Pantry & Homelessness Prevention Programs;	
Lakewood-SBA-Cuyahoga County Small Business Performance Grant Program;	
Lakewood Small Business Grant Program	
Loan Servicing Fees: Low-Interest Loan, Nuisance Demolition, Nuisance Rehabilitation, RAMP & Weatherization Programs;	
Low-Interest Housing Rehabilitation Loan Program (LIL);	
Neighborhood Stabilization Program (NSP): Acquisition, Rehabilitation & Demolition;	
North Coast Health: Health Services;	
Nuisance Demolition Program;	
Nuisance Rehabilitation Program;	
Property Revitalization Program; Acquisition, Rehabilitation, Marketing & Sale;	

Public Infrastructure Improvements: Sidewalk Repair/Replacement, Street Resurfacing,
 Streetscape Enhancements, Transit Waiting Environments & Water Main
 Replacement & Park Improvements;
 Repair Accessibility & Maintenance Program (RAMP);
 SEED Small Business Loan Program: Loan Servicing Fees;
 Senior Supportive Services.

Section 2. The Mayor (Director of Public Safety), the Director of Public Works, the
 Director of Law, the Director of Finance, and/or the Purchasing Manager is hereby authorized
 and directed to enter into contracts as set forth above in amounts not to exceed the specified
 amounts without further action from Council; and to enter into contracts in excess of specified
 amounts only upon consent of Council evidenced by adoption of a resolution specifying the
 authorized amount.

Section 3. It is found and determined that all formal actions of this Council concerning
 and relating to the passage of this ordinance were adopted in an open meeting of this Council,
 and that all such deliberations of this Council and of any of its committees that resulted in such
 formal action were in meetings open to the public in compliance with all legal requirements.

Section 4. This ordinance is hereby declared to be an emergency measure necessary for
 the immediate preservation of the public peace, property, health, safety and welfare in the City
 and for the usual daily operation of the City for the reasons set forth and defined in the preamble,
 and provided it receives the affirmative vote of at least two thirds of the members of Council, this
 ordinance shall take effect and be in force immediately upon its adoption by the Council and
 approval by the Mayor, or otherwise it shall take effect and be in force after the earliest period
 allowed by law.

Adopted: 7/16/18


 President of Council


 Clerk of Council

Approved: July 17, 2018


 Mayor

READ & REFERRED TO THE FINANCE COMMITTEE
11/20/17. SECOND READING 12/4/17.

ORDINANCE NO. 52-17

BY: Anderson, Bullock, Litten, Marx,
Nowlin, O'Leary, O'Malley.

AN ORDINANCE to take effect immediately provided it receives the affirmative vote of at least five (5) members of Council, or otherwise to take effect and be in force after the earliest period allowed by law, authorizing and directing the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager to advertise for bid and enter into a contract with the lowest and best bidder in accordance with the Administrative Code of the City of Lakewood for the purchase of Vehicles, Machinery and Equipment in accordance with the Administrative Code of the City of Lakewood, contracts not to exceed the specified amounts shown without separate resolution of Council.

WHEREAS, this Council by a vote of at least five (5) of its members determines that this ordinance is an emergency measure, and that this ordinance shall take effect at the earliest date possible as set forth in Article III, Sections 10 and 13 of the Second Amended Charter of the City of Lakewood, and that it is necessary for the immediate preservation of the public peace, property, health and safety, and to provide for the usual daily operation of municipal departments in that certain capital improvements projects are to be undertaken beginning on or after January 1, 2018 in accordance with the Capital Improvement Plan for fiscal year 2018; now, therefore

BE IT ORDAINED BY THE CITY OF LAKEWOOD, OHIO:

Section 1. That the Mayor (Director of Public Safety), the Director of Public Works, and the Director of Finance are hereby authorized and directed to advertise for bids and enter into a contract with the lowest and best bidder in accordance with the Administrative Code of the City of Lakewood, for the following vehicles and equipment, contracts not to exceed the specified amounts shown, except as hereinafter provided:

Vehicles, Machinery and Equipment	\$3,000,000
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Section 2. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager is hereby authorized and directed to enter into contracts as set forth above in amounts not to exceed the specified amounts without further action from Council; and to enter into contracts in excess of specified amounts only upon consent of Council evidenced by adoption of a resolution specifying the authorized amount.

Section 3. It is found and determined that all formal actions of this Council concerning and relating to the passage of this ordinance were adopted in an open meeting of this Council,

and that all such deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

Section 4. This ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety and welfare in the City and for the usual daily operation of the City for the reasons set forth and defined in the preamble, and provided it receives the affirmative vote of at least five (5) members of Council, this ordinance shall take effect and be in force immediately upon its adoption by the Council and approval by the Mayor otherwise, it shall take effect and be in force after the earliest period allowed by law.

Adopted: December 18, 2017


President of Council


Clerk of Council

Approved: December 20, 2017


Mayor

READ & REFERRED TO THE FINANCE COMMITTEE
11/20/17. SECOND READING 12/4/17.

ORDINANCE NO. 57-17

BY: Anderson, Bullock, Litten, Marx, Nowlin,
O'Leary, O'Malley.

AN ORDINANCE to take effect immediately provided it receives the affirmative vote of at least five (5) members of Council, or otherwise to take effect and be in force after the earliest period allowed by law, authorizing and directing the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager to advertise for bid and enter into a contract with the lowest and best bidder in accordance with the Administrative Code of the City of Lakewood for Buildings & Facilities Improvements in accordance with the Administrative Code of the City of Lakewood, contracts not to exceed the specified amounts shown without separate resolution of Council.

WHEREAS, this Council by a vote of at least five (5) of its members determines that this ordinance is an emergency measure, and that this ordinance shall take effect at the earliest date possible as set forth in Article III, Sections 10 and 13 of the Second Amended Charter of the City of Lakewood, and that it is necessary for the immediate preservation of the public peace, property, health and safety, and to provide for the usual daily operation of municipal departments in that certain capital improvements projects are to be undertaken beginning on or after January 1, 2018 in accordance with the Capital Improvement Plan for fiscal year 2018; now, therefore

BE IT ORDAINED BY THE CITY OF LAKEWOOD, OHIO:

Section 1. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager is hereby authorized and directed to engage architectural and/or engineering firms to provide professional services for the design, preparation of specifications, construction inspection, contract administration and to advertise for bids and enter into a contract with the lowest and best bidder in accordance with the Administrative Code of the City of Lakewood, for the following Infrastructure Improvements, contracts not to exceed the specified amounts shown, except as hereinafter provided:

Buildings & Facilities Improvements \$1,100,000

Section 2. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager is hereby authorized and directed to enter into contracts as set forth above in amounts not to exceed the specified amounts without further action from Council; and to enter into contracts in excess of specified amounts only upon consent of Council evidenced by adoption of a resolution specifying the authorized amount.

Section 3. It is found and determined that all formal actions of this Council concerning and relating to the passage of this ordinance were adopted in an open meeting of this Council,

and that all such deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

Section 4. This ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety and welfare in the City and for the usual daily operation of the City for the reasons set forth and defined in the preamble, and provided it receives the affirmative vote of at least five (5) members of Council, this ordinance shall take effect and be in force immediately upon its adoption by the Council and approval by the Mayor otherwise, it shall take effect and be in force after the earliest period allowed by law.

Adopted: December 18, 2017


President of Council


Clerk of Council

Approved: December 20, 2017


Mayor